



Community Garden Proposal

Please use the following application when submitting your proposal for a community garden to the Lexington Fayette Urban County Government Department of Parks and Recreation. Please read accompanying guidelines and cover letter for this form before filling it out.

Date Submitted: _____

Garden Contact Person

Name: _____

Address: _____

Phone: _____

E-mail: _____

Please provide signatures of support from the below representatives:

District Council Representative: _____

Neighborhood President _____

Phone: _____ Email: _____

Group Submitting Community Garden Proposal

(Please describe your group and any partners and/or sponsors you may have)

Goals for the Community Garden:

Proposed Location:

Attach a map and a photo of the site. (Googelearth.com, yahoomaps.com and GIS maps are acceptable.)

Is there water access within the park? ___ YES ___ NO ___ Not Sure

If no, what measures will be taken to assure proper watering of the garden?



How will trash, clippings and weeds be disposed?

Parking: ___ On Street ___ Off Street ___ No Parking

Special Features (Existing beds, tool box, meeting areas, etc.):

Type or Theme of Garden (native plants, flowers, vegetable, etc.):

Programming Focus (If any, e.g. gardening classes, educational, wildlife, etc.):

Technical Support - What kind of materials, technical advice, and supplies do you anticipate needing from The Lexington Fayette Urban County Government in order for the garden to be a success?

Please give us a timeline of this garden project including when you would like to Begin planting, and when, if ever, you envision the garden coming to an end.

Community Support and Information Gathering

STEP 1: District Council Meeting Date(s):

Comments/Concerns:

STEP 2: Community Meetings Date(s):

Comments/Concerns of Community/How Handled:

STEP 3: Discussion Meeting/ How will the group decide who will participate, written by-laws for the group involved and rules for participants in the garden project should be discussed and submitted.

Date(s):

Comments/Concerns:

Attachments

Letters of support from partnering organizations: (Schools, District Council, Businesses, organized housing communities, etc.)



List of local organizations who have committed to help create and maintain this Community Garden, and how are they going to help (be specific, please). Include name, address and phone if possible.

List of individuals committed to maintain a garden with specific information on how they're willing to help. Include name, address and phone if possible.

Please use this checklist to help you gather together your proposal information. Please check these items off as you gather them.

- ☐ Read Application Guidelines
- ☐ Fill out complete application form
- ☐ Attach a map of garden with photo of site
- ☐ Meet with District Council Representative
- ☐ Meet with the larger community to determine support
- ☐ Meet with people involved in the garden to finalize proposal, design and plant lists
- ☐ Attach letters of support from district council, schools, partnering businesses etc...
- ☐ Attach list of local organizations involved and relevant information
- ☐ Attach list of individuals involved and relevant information

If you need further assistance with this application please contact: Michelle Kosieniak at michello@lexingtonky.gov or call (859)288-2982. Upon completion submit your proposal via email to michello@lexingtonky.gov or by mail to 469 Parkway Drive, Lexington, KY 40504.

For Internal Use Only: Park Maintenance _____

Director's Office _____

